

BOARD OF EDUCATION

Ellicottville Central School

**Regular Meeting
Page 1**

**Sht. No. 1890
August 28, 2018**

OFFICIAL MINUTES

Members Present: Connie Hellwig, William Murphy, Carl Calarco, Debra Golley, Nicole Klein, Robert Van Wicklin, Leonard Zlockie

Members Absent: None

Staff Present: Robert Miller, Melissa Sawicki, Aimee Kilby, Erich Ploetz,

Staff Absent: William Delity

Others Present: Caitlin Croft (Ellicottville Times), Karl Schwartz

Call to order of meeting

President Hellwig called the regular meeting of August 28, 2018 of the Ellicottville Central School Board of Education to order at 7:00 p.m. The pledge to the flag of the United States was recited.

Roll Call

All present

Changes, Additions and Deletions to the Agenda

Additions:

Executive Session (after 5. Approval of Agenda and before 6. Presentations and Reports) for 1 specific personnel item.

13b. Board mini retreat

16b. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Regina Vandenburg to the substitute teacher aide list at a rate of \$10.40 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.

16c. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, the Ellicottville Central School Board of Education does hereby agree that the prorated salary for William Delity, Elementary Principal/Director of Curriculum will be \$93,500 for the 2018-2019 school year.

Public Comment

None

Approve Agenda

Moved by Murphy seconded by Klein, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the August 28, 2018 Board of Education Meeting with additions.

**Yes – 7
No – 0
Carried**

Executive Session

Moved by Golley, seconded by Zlockie, to enter into executive session at 7:01 pm to discuss 1 specific personnel item.

**Yes – 7
No – 0
Carried**

Moved by Calarco, seconded by Zlockie, to come out of executive session and return to the regular meeting at 8:01 pm.

**Yes – 7
No – 0
Carried**

Presentations & Reports:

None

Communications, Commendations:

None

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 2**

**Sht. No. 1890
August 28, 2018**

Informational Items:

None

Superintendent's Report (Robert Miller):

1. Working with Erich on SLO's and Scores.
2. Met with Aimee and NYS Comptrollers Office auditors to discuss preliminaries for upcoming New York State Audit. The auditors will be at ECS for 2-3 months.
3. Emergency Procedures Flip Chart – revised for the 2018-2019 school year (sample passed around at meeting). Will be discussed on Opening Day as well as Narcan/Opioid Training.

Principals Reports:

MS/HS Principal (Erich Ploetz)

1. Busy lead-up to beginning of school. Shout outs to custodial/cleaning staff, Tammy Auge (serves as receiving clerk) and Melissa Dahlman, CSE/CPSE Chairperson.
2. Completed the "Targets" letters that were sent home with student schedules. Students will have an explanation on the first day of school.
3. Partnering with Character Council of WNY. Posters will be handed out and hung around school. There will be character awards for students in grades 7-12. Holiday Valley donated 60 Climbing Park passes, which will be given to students with their award certificate.

Elementary Principal/Director of Curriculum (Bill Delity)

1. New Traditions/Making Connections/Building a Culture of Fun:
 - Tentatively planned (still in the works), our 1st Annual ECS Elementary Kick-off Celebration is slated for Friday, September 7th with a "C'mon, Get Happy!" theme. The goal is to build some positive energy and connections with our students as the new year gets underway. Our design for the event will involve meeting first in the elementary gym for my Principal presentation (Being Accountable) and moving outside, weather permitting, to participate in some fun bonding activities. A committee of staff/teachers, including teacher-leaders Leah Farnum and Diana Olson, are spearheading the event. We're trying to make this idea into reality in a short amount of time.
2. Trauma-Sensitive Classroom Training:
 - A team of ECS educators attended a 3-day workshop (Aug. 20th-22nd) in Olean, NY to listen and learn from presenter/author Kristin Souers.
 - Her book "Fostering Resilient Learners – Strategies for Creating Trauma-Sensitive Classroom" defines trauma as an "exceptional" experience in which powerful and dangerous events overwhelm a person to cope thus hindering learning. Souers wants educators to develop ingrained, thoughtful strategies that are sensitive to each student's unique makeup.
 - Our team discussed how we could bring this information to the staff. It was decided that some members of the team would dive into the book and brainstorm how they could infuse some of the key concepts presented in their own classrooms. These teacher-leaders would then share with interested staff to get the ball rolling.
3. Preparing for Opening Day:
 - Working hard on preparing for the beginning of the 2018-19 school year by putting finishing touches on faculty agendas, schedules, and teacher/staff information are being prepared.
4. Curriculum Corner:
 - I now have access to Data Warehouse and will be learning the how to efficiently use the site to inform our staff and create data-driven decisions on instruction.
 - Elementary teachers have been busy over the summer working on their grade-level curriculum plans. Teachers will be sharing their work during our first faculty meeting.

BOARD OF EDUCATION

Ellicottville Central School

**Regular Meeting
Page 3**

**Sht. No. 1890
August 28, 2018**

Consent Items:

Moved by Van Wicklin, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of August 14, 2018
- b. Acknowledgement of the August 22, 2018 Claims Auditor Report
- c. Approval of the July 2018 Treasurer's Report

**Yes – 7
No – 0
Carried**

Committee Reports:

None

Discussion Items:

- a. Fall 2018 Sports – Combining sports with West Valley: There are no boys from West Valley on the boy's varsity soccer team. Superintendent Miller stated that ECS could demerge one level of a sport. It does not change the regular season schedule but allows the team to play in the D's instead of the C's for playoffs. The board agreed after a discussion to follow through and demerge the boys varsity soccer program with West Valley for the 2018/2019 season. The Board will be discussion the demerging of other sports at their September 18, 2018 meeting.
- b. Board Mini Retreat – The district has bought into SuperEval software for superintendent's evaluations and goal settings. Mike Horning from SuperEval is willing to come to ECS on October 2, 2018 and do a mini retreat for the board. He will explain the software and the options available when using it. The Board agreed to a mini-retreat on October 2nd.

Old Business:

None

New Business:

Moved by Van Wicklin, seconded by Klein, upon the recommendation of Robert Miller, Superintendent of Schools, approval of William Delity as a Sexual Harassment Officer for the district and Member of the School Safety Team.

**Yes – 7
No – 0
Carried**

Moved by Zlockie, seconded by Calarco, upon the recommendation of Robert Miller, Superintendent of Schools, approval of RESOLVED: that the Elementary Principal/Director of Curriculum, William Delity, is required to keep current on recent changes in the administration of elementary schools and curriculum and to acquire new information and develop advanced skills in the area of school administration and management as well as curriculum as part of his official duties as a school administrator. The Board of Education has determined that Mr. Delity shall have membership at the districts expense in the School Administrators Association of New York State (SAANYS) and the Cattaraugus/Allegany County Elementary Principal's Association and participate in the Regional Curriculum Coordinator Forums. Therefore, be it further RESOLVED, that the elementary principal is required as part of his official duties to be a member of the School Administrators Association of New York State and the Cattaraugus/Allegany County Elementary Principal's Association.

**Yes – 7
No – 0
Carried**

Moved by Murphy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of changes to the Code of Conduct and Discipline Code as outlined in the Public Hearing held on Tuesday, August 28, 2018 at 6:45 pm in the High School Library of Ellicottville Central School.

**Yes – 7
No – 0
Carried**

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 4**

**Sht. No. 1890
August 28, 2018**

Moved by Zlockie, seconded by Klein, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a list of movies to be shown in the *History In Movies* class taught by Ms. Jaclyn James.

**Yes – 7
No – 0
Carried**

Personnel:

Moved by Calarco, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval Aimee Kilby to the promotional position of School Business Executive effective August 29, 2018. This appointment carries a probationary period of 26 weeks which will begin on August 29, 2018 and end on February 20, 2019. Mrs. Kilby shall receive a salary of \$77,299.22 for the 2018-2019 school year.

**Yes – 7
No – 0
Carried**

Moved by Klein, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Regina Vandenburg to the substitute teacher aide list at a rate of \$10.40 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, the Ellicottville Central School Board of Education does hereby agree that the prorated salary for William Delity, Elementary Principal/Director of Curriculum will be \$93,500 for the 2018-2019 school year.

**Yes – 7
No – 0
Carried**

Policies & Regulations:

None

BOARD OF EDUCATION

Ellicottville Central School

Regular Meeting
Page 5

Sht. No. 1890
August 28, 2018

Executive Session

Moved by Zlockie, seconded by Klein, to enter into executive session at 8:52 pm to discuss one specific personnel item.

Yes – 7
No – 0
Carried

Moved by Calarco, seconded by Van Wicklin, to come out of executive session at 9:56 pm and return to the regular meeting.

Yes – 7
No – 0
Carried

Adjournment of Meeting:

Moved by Murphy, seconded by Golley, to adjourn the regular meeting of August 28, 2018 at 9:56 pm.

Yes – 7
No – 0
Carried

District Clerk

Deputy District Clerk